

NABK cookie policy

The Newton Abbot Beekeepers website (www.nabk.org.uk) utilises Google Analytics which, in turn, uses cookies to help you personalise your online experience.

A cookie is a text file that is placed on your hard disk by a web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the web server that you have returned to a specific page. For example, if you personalise pages, or register with certain sites or services, a cookie helps service providers to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. At present, www.nabk.org.uk does not include services of this kind – cookies are only used to record overall website traffic, by way of Google Analytics.

Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the websites you visit.

Security of your Personal Information

NABK secures your personal information from unauthorised access, use or disclosure. NABK secures the personally identifiable information you provide on computer servers in a controlled, secure environment, protected from unauthorised access, use or disclosure.

Changes to this Statement

NABK will occasionally update this cookie policy to reflect club and member feedback. NABK encourages you to periodically review this policy to be informed of how NABK is protecting your information.

Contact Information

NABK welcomes your comments regarding this cookie policy. If you believe that NABK has not adhered to this policy, please contact our webmaster at webmaster@nabk.org.uk.

NABK privacy policy

Last updated January 2020.

Your information will be held by Newton Abbot Beekeepers (NABK) and Google Inc., via its Google Analytics service. This privacy statement reflects the new data protection law which comes into force on 25th May 2018.

How we use your personal information:

This privacy statement is to inform you as to how NABK will look after your personal information, including the type of information we hold and how we will use it. It also tells you about your privacy rights and how the law protects you.

Our privacy promise:

We promise to keep your data safe and private and will not sell your data. We will provide you with ways to access the data we keep on you and how you can control how we use this data.

Who we are:

NABK is a beekeeping association based at Clay Lane in the parish of Hennock, Devon. NABK is a registered charity (no 270675) and one of eleven branches of the Devon Beekeepers Association (DBKA) which has over 1,000 members. NABK is also a part of the British Beekeepers Association.

You can find out more information about us at www.nabk.org.uk.

If you have any questions or want more information about how we use your personal information please email us on webmaster@nabk.org.uk.

How the law protects you:

As well as the protections offered by NABK your privacy is also protected by law. Data Protection law says that we are allowed to use personal information only if we have a proper reason to do so. This includes sharing it outside of NABK. The law says we must have one or more of the following reasons to do this:

- To fulfil a contract that we have with you
 - When it is our legal duty
 - When it is in our legitimate interest
 - When you consent to it
 - There is a vital interest
 - There is public interest.

NABK uses your data to fulfil a contract we have with you, such as to fulfil a membership. We will also use it when we have a legitimate interest to do so, though not in a way which unfairly goes against what is right and best for you. Where we rely on legitimate interest as the reason for using your personal information we will tell you what this is.

NABK will also use your personal information when it is our legal duty to do so, such as to process staff information to produce the payroll and meet HMRC requirements.

The table below lists the ways in which we may use your personal information and which of the above reasons we rely on to do so. The table also explains our legitimate interest where this is our reason for using your data.

How we use your personal information	Our reasons	Our legitimate interests (where applicable)
To manage our relationship with you	Fulfilling memberships Our legitimate interest	Keeping our records up to date Fulfilling our contractual obligations with you Ensuring you receive beekeeping related information which is pertinent to your membership of NABK
To develop and manage our brands, products and services To test new products To manage how we work with other companies that provide services to us and our customers	Fulfilling contracts Our legitimate interest Our legal duty	Developing products and services that our markets want and need Being efficient about how we fulfil our legal and contractual duties
To deliver our products and services To make and manage supplier payments To collect & recover money owed to us	Fulfilling memberships Our legitimate interest Our legal duty	Being efficient how we fulfil our legal and contractual duties
To obey laws & regulations that apply to us To respond to complaints and seek to resolve them	Fulfilling memberships Our legitimate interest Our legal duty	Being efficient in fulfilling our legal duties Efficiently resolving member issues and ensuring that we have met our contractual & membership obligations
To run our association in an efficient and proper way. This includes managing our financial position, planning, communications and audit	Our legitimate interest Our legal duty	Complying with regulations that apply to us Being efficient about how we fulfil our legal and contractual duties
To exercise our rights set out in membership agreements or contracts	Fulfilling contracts	

Personal information we collect and hold:

Type of personal information	Description
Contact	Association contact information on members, suppliers and prospects
Membership	Details about the services we provide to members Supplier agreements
Communications	What we learn about you from letters, emails and conversations between us
Open data and public records	Details about you that are in the public domain, such as on the internet
Usage data	Other data about how you use our products and services
Documentary data	Details about you that are stored in documents in different formats or copies of them.

Where we collect personal information from:

Data you give us – such as when you complete a membership application or when we meet at events and meetings

When you talk to us on the telephone

When you use our websites or apps

From emails

Business cards.

Data we collect when you use our services

Payment and transaction data – though **we do not** keep any credit or debit card details

Profile and usage data. This includes any information you have entered via our websites or apps. It also includes data on how you use these services, such as time spent on our sites and pages visited.

Data from third parties

Beekeeping associations that introduce us to you and other referrals

Social networks

Books and magazines

Public information sources such as Companies House and internet searches.

Who we may share your personal information with:

Companies we have entered into agreement with to help in the fulfilment of our membership obligations or the delivery of our services

Companies that we introduce you to

Companies that you introduce us to

Companies you ask us to share your data with.

Marketing:

We may use your personal information to tell you about relevant products and offers. This is what we mean when we talk about 'marketing'.

The personal information we have for you is made up of what you tell us, and the data we collect when you use our services, or from third parties we work with. We use this to form a view on what we think you may want or need, or what may be of interest to you. This is how we decide which products, services and offers may be relevant for you.

We can only use your personal information to send you marketing messages if we have either your consent or a 'legitimate interest'. That is when we have a business or commercial reason to use your information. It must not unfairly go against what is right and best for you.

You can ask us to stop sending you marketing messages by contacting us at any time.

We may ask you to confirm or update your choices, especially if there are changes in the law, regulation or structure of our business.

If you change your mind you can update your choices at any time by contacting us.

How long we keep your personal information for:

We will keep your information for as long as you are a member, associate or supplier of NABK. After you stop being a member, associate or supplier we may keep your data for up to 8 years for one of the following reasons:

- To respond to any questions or complaints
- To show that we treated you fairly
- To maintain records according to rules that apply to us.

How to get a copy of your personal information:

You can access your personal information we hold by emailing us at webmaster@nabk.org.uk or by writing to us at Newton Abbot Beekeepers, NABK Clubhouse, Clay Lane, Newton Abbot, Devon. In your correspondence please make sure you include your full name and either your membership number or, in the case of associates and suppliers, the company you work for and any previous companies you may have worked for in the past 8 years.

What if you want us to stop using your personal information:

You have the right to object to our use of your personal information or to ask us to delete, remove or stop using your personal information if there is no need for us to keep it. This is known as the 'right to object' and the 'right to erasure' or the 'right to be forgotten'.

There may be legal reasons why we need to keep or use your data but please tell us if you think that we should not be using it.

We may be able to restrict the use of your data meaning that it can only be used for certain things. In this situation we would not use or share your information in other ways while it is restricted.

You can ask us to restrict the use of your personal information if:

- It is not accurate
- It has been used unlawfully but you don't want us to delete it
- You have already asked us to stop using your data but you are waiting for us to tell you if we are allowed to keep on using it

If you want to object to how we use your data or ask us to delete it or restrict how we use it, please contact us.

How to withdraw your consent:

You can withdraw your consent at any time. Please contact us if you wish to do so.

If you withdraw your consent we may not be able to provide certain products or services to you. If this is the case we will tell you.

How to complain:

Please let us know if you are unhappy with how we have used your personal information. You can contact us at chair@nabk.org.uk or by writing to Newton Abbot Beekeepers, NABK Clubhouse, Clay Lane, Newton Abbot, Devon.

You also have the right to complain to the Information Commissioner's Office. Find out on their website how to report a concern.

Cookies:

To find out more about how we use cookies please see our cookie policy.